To: C&C Committee Members

From: John Zack, Chair

Date: January 30, 2023

Re: Minutes of the Curricula & Courses Committee to record an electronic vote on CAR 23-17745

Committee members participating: John Zack, Rachael Gabriel, Saran Stewart, Alex Freidus, Mike Young, and Ann Traynor

The following electronic vote was sent to the C&C Committee members on 1/25/23. Five members voted to approve this change; one member did not respond (5-0).

The following revisions on the new course, EPSY5322, Mental Health Counseling Internship, which is part of the proposed LPC program, have been made in response to the Graduate School Council’s review.

Please note, the course has been approved. The only changes made are to identify the course credits as variable and the course as repeatable on the syllabus and the catalog copy.

Course Title: Mental Health Counseling Internship

Credits: Variable, 1-3 Credits. This only needs to be variable 1-3 credits because students have to take the course over at least two summers - meaning the maximum hours they could do in one summer is 300 or three credits.

Mode/Format: Online / distance learning

Prerequisites:

Course Description
Mental Health Counseling Internship (EPSY 5322). This course is designed to be taken while the student is completing their 600 hours of a Clinical Mental Health Counseling internship during the summers, they are enrolled in the certificate program. One credit hour is equal to 100 internship hours per summer. Two credit hours is equal to two hundred internship hours per summer. Three credit hours is equal to three hundred internship hours per summer. Please note, this course is repeatable and will be taken for a total of 6 credits to reflect 600 hours of internship throughout the enrollment in the certificate program. Students will attend seminars which provide the opportunity for supervision from faculty, case presentations and professional development. Internship seminar is designed to contextualize and apply all the knowledge that students have gained in their coursework up to this point. Students must provide evidence of liability insurance.
**Course Objectives**

By the end of Internship experience, you should be able to:

1. **Complete 600 hours of internship by the end of the certificate.**
2. **Complete 240 internship hours should be in direct patient / client service.**
3. Demonstrate a commitment to the ethics of the profession through actions taken in professional practice at the clinical placement site.
4. Apply skills, knowledge and concepts of culturally competent counseling at the clinical placement site.
5. Demonstrate proficient counseling techniques and practice when working with diverse and underserved populations in the clinical placement site.
6. Actively participate and engage in clinical supervision both at the clinical placement site, and in internship seminars.
8. Present on clinical case study in internship seminar.

**Current catalog copy:**

EPSY5322. Mental Health Counseling Internship

6 credits

This course is designed to be taken while the student is completing their 600 hours of a Clinical Mental Health Counseling internship over two summers. Students will attend seminars which provide the opportunity for supervision from faculty, case presentations and professional development. Internship seminar is designed to contextualize and apply all the knowledge that students have gained in their coursework up to this point. Students must provide evidence of liability insurance.

**Proposed catalog copy:**

EPSY 5322. Mental Health Counseling Internship

1.00 - 3.00 credits, repeatable for a total of 6 credits

This course is designed to be taken while the student is completing their 600 hours of a Clinical Mental Health Counseling internship over the course of at least two summers. A total of six credits are required, with 100 clinical hours required for each credit hour. Students will attend seminars which provide the opportunity for supervision from faculty, case presentations and professional development. Internship seminar is designed to contextualize and apply all the knowledge that students have gained in their coursework up to this point. Students must provide evidence of liability insurance.

**APPROVAL BY DEPARTMENT:** January 27, 2023
**APPROVAL BY DEPT. HEADS:** January 27, 2023
**APPROVAL BY C&C COMMITTEE:** January 27, 2023
**APPROVAL BY FACULTY COUNCIL:** January 27, 2023